Dear Parent or Guardian,

Your student has requested an administrative waiver for early release. Students do not earn credit for periods that they are off campus through an administrative waiver. For a student to have an administrative waiver on his/her schedule, a student must meet the following criteria:

* This is a privilege available to **Senior** students in good standing; those with sufficient credits and on track to meet state and local graduation requirements.
* Senior has met FSA ELA or concordant.
* Senior has met Algebra 1 EOC or concordant.
* Senior has a minimum 3.0 unweighted grade point average (GPA).
* Senior has less than 5 unexcused absences within a semester.
* Senior has received a college/career readiness indicator on their transcript (prior to senior year). To receive a college/career readiness indicator, students can either:
1. Pass an Advanced Placement (AP) or International Baccalaureate exam.
2. Be dual enrolled at Valencia or UCF and pass a class (earning college credit).
3. Pass an industry certification exam (specified test in a CTE course at GHS or Osceola Technical College)
* Senior has transportation on and/or off campus (if you are on campus during your early release time you will lose your privilege and be placed in a class).
* All students must be enrolled in the equivalent of 5 of 7 classes each semester if their schedule keeps them on track to graduate at the end of the year.

A parent or guardian must certify that the student has transportation. No student with an administrative waiver will be allowed to wait for the bus in the afternoon if they have early release. Students will have this privilege revoked and will be assigned to a class on campus if they do not comply with these policies or fail to maintain the criteria standards. Final decisions will rest with the administration.

I \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ (Parent) certify that \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ (Student Name) ID# \_\_\_\_\_\_\_\_\_\_\_\_\_\_ will have his/her own transportation to and from school for an administrative wavier. I grant permission for the above student to have an administrative waiver.

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Parent/Guardian Signature Date

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Parent Daytime Telephone Number & Email Student Signature

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Counselor Signature Date

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Administrator Approval Date

NOTE: Students with approved early release privileges must sign out through the attendance office. If you are found assisting another student who does not have these privileges, the students will lose their early release privileges.